

# NSPCL

(A joint Venture of NTPC & SAIL)

*SHARED SERVICE CENTRE, Bhilai*

*CONTRACT & MATERIAL DEPTT*

*Section-I*

**NOTICE INVITING TENDER (NIT)**

**FOR**

**Engagement of Manpower for various O&M Department at NSPCL, Durgapur (SSC-24261).**

(Domestic Competitive Bidding)

**Tender Ref: NSPCL/SSC-Bhilai**

**GEM Bid No. GEM/2025/B/5967181**

**NTPC SAIL POWER COMPANY LIMITED (NSPCL)** invites online bids through GeM Portal on “**Single Stage Two Envelope Bidding basis (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid)**” from eligible bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

## 1.0 BRIEF SCOPE OF WORK

The scope of work comprises **Engagement of Manpower for various O&M Department at NSPCL, Durgapur.**

NSPCL intends to finance subject Package through Internal Resources.

- 2.0 Detailed Specification, Scope of Work and Terms & Conditions are given in the Bidding Documents, which are available for examination and Sale at our eProcurement Portal (<https://eprocurentpc.nic.in/nicgep/app>) **GeM Portal** and as per the following schedule:

Form of Contract/Tender Category	Services*
Source of IFB/NIT	<b>NSPCL-SSC-Bhilai</b>
Mode of Tendering	<b>Custom Bid Service on GeM Portal</b>
NIT Date	<b>As per details at GeM Portal</b>
Document sale Commencement Date	
Last date for receipt of queries from bidders (if any)	
Last Date & time for Bid submission	
Technical Bid Opening Date & Time	
Price bid Opening Date & time	Shall be intimated separately.
Bid Security / EMD	<b>Rs 2,00,000/-</b>

Benefit to MSE	<p><b>Applicable.</b></p> <p>Micro and Small Enterprises (MSEs) registered with Udyam as specified by Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006, for goods produced and services rendered, shall be issued the bid documents free of cost and shall be exempted from paying Earnest Money Deposit.</p> <p>The award shall be made as follows:-</p> <p>a) Award shall be given to L1 bidder if L1 bidder is a MSE.</p> <p>b) In case L1 bidder is not a MSE, then all the MSE vendor(s) who have quoted within the range of L1 + 15%, shall be given the opportunity in order of their ranking (starting with the lowest quoted MSE bidder and so on) to bring down its price to match with L1 bidder. Award for full quantity shall be placed on the MSE vendor who matches its price with L1 bidder at the price quoted by L1 bidder.</p> <p>c) If no MSE vendor who has quoted within range of L1+15% accepts the price of L1 bidder then the award shall be made to the L1 bidder.</p> <p>The benefit as above to MSEs shall be available only for goods/services produced &amp; provided by MSEs for which they are registered.</p> <p>MSEs seeking exemption and benefits should enclose a attested/self certified copy of valid registration certificate, giving details such as validity, stores/services etc. failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.</p>
Contract Period	<b>12 Months</b>
Pre-Bid Conference Date & Time (if any)	<b>Not Applicable</b>
Reverse Auction	<b>Not Applicable</b>
Integrity Pact	<b>Not Applicable</b>

**“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified on online portal”.**

Corrigendum (if any) shall be available on [GeM Portal](#) only.

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://gem.gov.in>), within the bid submission date and time as mentioned on Gem Portal. Only Techno-Commercial proposals will be opened on the date and time mentioned on Gem Portal.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://gem.gov.in>.

**3.0** All bids must be accompanied by Bid Security for an amount (as mentioned at Clause 3.0 above) and Integrity Pact (if applicable). Integrity Pact shall be submitted as per instruction mentioned in ITB/SCC.

**"ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY IN A SEPARATE SEALED ENVELOPE SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED."**

**Any bid without an acceptable Bid Security and Integrity Pact (if applicable) shall be rejected by Employer as being non-responsive and shall not be opened.**

#### **4.0 QUALIFYING REQUIREMENTS FOR BIDDERS.**

The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated hereunder:

**The Bidders who wish to participate in the bidding shall satisfactorily establish that they fulfil the following qualifying Requirements:**

<b>1 Financial Criteria</b>	
1.1	<b>Turnover:-</b> The average annual turnover of the bidder in the preceding three (03) financial years as on the date of Technical bid opening shall not be less than <b>Rs.178.13 Lakhs</b> (Rupees One Seventy Eight lakhs Thirteen thousand only)
<b>2 Technical criteria</b>	
2.1	The bidder should have executed Similar Works(s), during the preceding 7(seven) years reckoned as on date of techno-commercial bid opening having-
	<ul style="list-style-type: none"> <li>a) One work order of value not less than <b>Rs 142.50 lakhs</b> (Excluding Taxes).</li> <li style="text-align: center;"><i>OR</i></li> <li>b) Two orders of value not less than <b>Rs 89.07 lakhs</b> (Excluding Taxes).</li> <li style="text-align: center;"><i>OR</i></li> <li>c) Three work orders of value not less than <b>Rs 71.25 lakhs</b> (Excluding Taxes).</li> </ul>
	<p><b>NOTES:</b></p> <p>1. The word “Executed” means that the Bidder should have achieved the criteria specified in the QR para 2.1 as on the date of techno-commercial bid opening, even if total contract /work order is not completed /closed. Agency has to furnish proof of executed value of the work in the form of copies of RA Bill, Relevant PO Copy and the client’s completion certificate/RA Bill / Final Deviation Statement/Joint Protocol</p> <p>2. The word ‘<b>similar work</b>’ means Deployment of Manpower/ Operation or Maintenance or Housekeeping Job in any Industrial</p>

Organization.

3. For Financial selection criteria, QR para 1.0 Bidder must submit copy of Audited Balance sheet and profit & loss Account for the specified period. In case, where audited results for the Last Financial year as on the date of techno-commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case Bidder is not able to submit the certificate from the practicing chartered accountant certifying its financial parameters, the audited results of three consecutive financial years proceeding the last financial year, shall be considered for evaluating the financial parameters.
4. Other income shall not be considered for calculation of annual Turnover.
5. For Value mentioned in Technical Criteria clause 1.1 & 2.1 is exclusive of taxes.
6. Necessary documentary evidence in support of the above criteria of QR to be furnished by the bidder.

5.0 Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).

6.0 Notwithstanding anything stated above, the Employer reserves the right to assess the credentials/capabilities/capacity of the Bidder/ his collaborators / associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

The physical or any mode of assessment/verifications by Employer shall include but not be limited to the assessment/verifications of office/ facilities/ banker's/ submitted reference works in lieu of credentials. A negative determination of such assessment of credentials/capacity/capabilities may result in rejection of the bid.

7.0 The reference works whose details have been declared in their bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR). The Employer at its discretion may seek any clarification and/or documentary evidence only for the reference works as mentioned above. However, no change or substitution of the reference works by new/additional plant for conforming to the specified qualifying Requirement shall be sought, offered or permitted”.

8.0 ***“Bidders are required to furnish the details of the past experience like authentic Work Orders/Purchase Orders/Letter of Awards/Contract Agreements, client certificates, completion certificate, etc. in support of meeting the Qualifying Requirements based on which selection is to be made as per format. However, if any of the Work Orders/Purchase Orders/Letter of Awards/Contract Agreements pertains to the work executed by Bidder for NSPCL in the past, then in respect of such Work Orders/Purchase Orders/Letter of Awards/Contract Agreements, Bidder shall not be required to enclose Client Certificate along with its Bid.”***

***1)All the bidders, who are required to submit the details of the past experiences, shall submit all the documents, in support of Technical Qualification Requirements (such as copy of Purchase Orders/ Work Orders/ Contract Agreements/ Client Certificates etc.), duly certified and verified for authenticity from Independent Statutory Auditor of their Company or specified Third-Party Inspection Agency (TPIA).***

**Further, wherever information can be drawn from books of accounts, records and other relevant documents, Bidders can also submit a certificate issued by their Independent Statutory Auditor certifying the data required for meeting the Technical Qualification Requirements.**

**Such bidder shall be required to submit duly certified and verified documents from their Statutory Auditors or specified TPIA in support of meeting Technical QR along with a certificate regarding verification of authenticity of documents as per the format placed at Annexure-II (Appendix-1 to Attachment-3 - Undertaking from Statutory Auditor) and/ or Annexure-III (Appendix-2 to Attachment-3 - Undertaking from TPIA). All the documents submitted by the bidder in support of meeting Technical QR shall be digitally signed by the Statutory Auditor and/ or specified TPIA.**

**(ii) In case documents are certified & verified for authenticity through TPIA, the verification and certification of authenticity of documents is acceptable from any of the following TPIAs:**

- 1) SGS India Pvt. Ltd**
- 2) International Certification Services Pvt. Ltd.**
- 3) TUV Rheinland (India) Pvt. Ltd**
- 4) TÜV SÜD South Asia Pvt. Ltd.**
- 5) TUV India Pvt. Ltd. (TÜV Nord Group)**
- 6) Intertek India Pvt. Ltd.**
- 7) Competent Inspectorate and Consultants Pvt. Ltd.**
- 8) KBS Certification Services Pvt. Ltd.**
- 9) ICS India Pvt. Ltd.**
- 10) Assure Quality Management Certification Services Pvt. Ltd.**
- 11) Hertz Inspection & Services Pvt. Ltd.**
- 12) Industrial Inspection and Verification Services (I) Pvt. Ltd.**
- 13) IRCLASS Systems & Solutions Private Limited**
- 14) Quality Services & Solutions Pvt. Ltd.**
- 15) Phistream Consulting Pvt. Ltd.**
- 16) Conformity India International Pvt. Ltd.**
- 17) Dr. Amin Controllers Pvt. Ltd. (Amin)**
- 18) RSJ Inspection Service Limited (RSJ)**

**The following website may be referred for contact details of above eighteen (18) TPIAs:**

**[http://nabcb.qci.org.in/accreditation/reg\\_bod\\_inspection\\_bodies.php](http://nabcb.qci.org.in/accreditation/reg_bod_inspection_bodies.php)**

**Any document pertaining to reference works/ plants in support of Technical QR, which is not certified by specified TPIA or Statutory Auditor of the bidder, as per the format enclosed with the bidding documents, shall not be considered verified/ certified for the purpose of evaluation, and the bid shall be liable for rejection.**

**(iii) The Bidder shall be responsible to get their documents/ credentials in support of Qualifying Requirements verified & certified by their Statutory Auditor(s) and/ or specified TPIAs. All the costs pertaining to third party verification and certification (including those by statutory auditors) shall be borne by the Bidder. Employer shall have no liability (financial or otherwise) towards the same and shall not be liable for any claim/ dispute between the bidder and TPIA and/ or Statutory Auditor.**

9.0 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. **The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.**

10.0 Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

11.0 NSPCL reserves the right to reject any or all bids or cancel / withdraw the Invitation for Bids/NIT without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.

12.0 The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the [GeM Portal \(https://gem.gov.in\)](https://gem.gov.in). The Bidder would be required to register on the website.

First time users are required to register themselves on GeM Portal only. First time users not allotted any vendor code by NSPCL, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

**Note:** No Hard Copy of bidding documents shall be issued.

13.0 **Address for communication:**

**AGM/DGM (Contracts & Materials)**  
**NTPC SAIL POWER COMPANY LIMITED (NSPCL),**  
**Shared Service Centre, Bhilai**  
**Expansion Site, Near Purena Village, Bhilai (East) , PO-Dist:Durg(C.G.)**  
**Pin Code-490021**  
**Tel. No.: 0788-2282435**  
**Email: [sudeepk.das@nspcl.co.in](mailto:sudeepk.das@nspcl.co.in)/ [arti.choure@nspcl.co.in](mailto:arti.choure@nspcl.co.in)**

**Websites:** <https://gem.gov.in> or [www.ntpctender.ntpc.co.in](http://www.ntpctender.ntpc.co.in) or [www.nspcl.co.in](http://www.nspcl.co.in)

14.0 **Registered Office:**  
NSPCL, 4<sup>TH</sup> Floor, NBCC Tower,  
15, Bhikaji Cama Place,  
New Delhi